

**CITY OF SUGAR HILL
MAYOR & COUNCIL WORK SESSION MINUTES
MONDAY, DECEMBER 2, 2013, 7:00 P.M.
CITY HALL
5039 WEST BROAD STREET
SUGAR HILL, GEORGIA**

Work Session Issues for Council Meeting – Present were Mayor Gary Pirkle, Mayor Pro Tem Susie Gajewski, Council Members Marc Cohen, Brandon Hembree and Curtis Northrup. Also present were City Manager Bob Hail, City Clerk Jane Whittington and City Attorneys Lee Thompson and Frank Hartley.

OLD BUSINESS

TCO Design Review Application, 1052 Level Creek Rd. – Director Awana explained the application. Nick Thompson, Summerhill Level Creek, LLC, is requesting architectural approval for five single family detached homes on a tract within the Town Center Overlay fronting Level Creek Rd.

NEW BUSINESS

Zoning Ord. Amendment, Article 3, 4 & 10, Definitions, Accessory Uses & other provisions, and Town Center Overlay Design Review Board – Director Awana instructed to send out the limited colors in the Town Center Overlay district so the current business owners know what they are.

DRB Variance Architectural Standards, 1052 Level Creek Rd. – Staff recommends approval of 10% masonry front in lieu of the 40% that was originally passed.

2014 Short Term Work Program Update, Submittal to ARC – This is to submit to Atlanta Regional Commission (ARC) for regional review. Director Awana to call the ARC and ask for grace period.

Final Plat Revision, Barrington U3, Drainage Easement Modification – Planning to inspect and make sure that the drainage is going to work the way it is supposed to. He is also to review the grading plan for these particular three lots.

Planning Commission Post 5 Appointment – Director Awana stated that Barry Pullen has expressed interest in re-appointment to serve on the Commission. Post #5, his current post, expires December 31, 2013.

Municipal Court Judge Appointments – Margaret Washburn currently serves as the Chief Judge of Sugar Hill Municipal Court and has expressed interest in serving again along with Associate Judge Charles Barrett.

Legislative Annexation – Director Awana explained the properties that are included in the City's request for Legislative Annexation. They include Publix, Chase, Sycamore Elementary, White Oak Elementary, Lanier Middle and Lanier High School. The Legislature can annex because the properties touch Sugar Hill properties and do not create an island.

Close out 2013 Budget – the City Manager requests to reconcile the books for 2013 and put everything in the right slot. The Mayor asked if they would receive a copy and the City Manager stated that he would give them one when completed.

Public Hearing 2014 Proposed Budget – Mayor Pirkle opened the Public Hearing for the 2014 proposed budget. The City Manager explained the criteria for the budget. There was discussion regarding the Golf Course revenue. It should be paying for itself through events, marketing, etc. The City Manager explained that the summer and spring were very rainy and not conducive to play. The budget also includes a transfer from SPLOST. There were no comments from citizens or guests so the Public Hearing was closed.

Updates by City Manager – Hail

Recreation Updates – Andy McQuagge, Recreation Director went over the details of the Holiday Celebration. If it is raining it will be held under the parking garage at City Hall. There will be a backdrop for Santa.

Project List Updates

Accept Annexation, AX-13-002, 25 acres, 56 lot CSD

Work Session Discussion Issues

75th Anniversary Update – Council Member Cohen updated the Mayor and Council on the progress of the committee. They have negotiated between the contractors. Golden Productions and Vaquer Firm both have a role. The essay contest begins December 9th. The City needs to look into a lift to allow equipment loading and unloading for concerts and events in the amphitheater. Council Member Cohen motioned to give the City Manager direction to investigate the cost and installation of this lift. Council Member Northrup seconded the motion. Approved 4-0.

Executive Session – Legal, Real Estate, and Personnel - Council Member Cohen motioned to enter Executive Session at 9:00 p.m. Council Member Gajewski seconded the motion. Approved 4-0.

Adjournment – there was no further action out of Executive Session so the meeting was adjourned.

Gary Pirkle, Mayor

Jane Whittington, City Clerk